

# Request for Access to Patient Health Records

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*Instructions: Please complete and send back to our office. You may request a copy of this completed form.*

Patient Name:

\_\_\_\_\_

Requested by:  Patient  Parent/legal guardian  Personal representative of the patient

If requestor is not the patient, print full name, address and telephone number of the requestor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I request: *(check one only; complete another form for each additional request)*

Inspection of requested patient record.

A copy of requested patient record (**VIA STANDARD MAIL**):  for myself  to be sent to another

Name & Address: \_\_\_\_\_  
\_\_\_\_\_

Please send requested patient record via unencrypted email. I recognize that email is not a secure form of communication. There is some risk that any individually identifiable health information and other sensitive or confidential information that may be contained in such email may be misdirected, disclosed to or intercepted by, unauthorized third parties.

Email address: \_\_\_\_\_

Any and all information may be released including, but not limited to, mental health records protected by the Lanterman-Petris-Short Act, drug and/or alcohol abuse records and/or HIV test results, if any, except as the patient has specifically provided below:

\_\_\_\_\_  
\_\_\_\_\_

I hereby authorize this dental practice to release information contained in the health record of *(patient name)*

\_\_\_\_\_ as described on this form.

Signature: \_\_\_\_\_